Activity: Letter to the editor

Here is a sample letter to the editor format to help you organize your ideas. Remember, be creative, clear, opinionated, and succinct — keep it under 200 words.

Newspaper name:
Newspaper address, fax or email:
Date:
Dear editor:

Yesterday, you reported that

__________________________________________________________________________

This is [timely/interesting/ironic] because

__________________________________________________________________________

As a [parent/teacher/physician/community member/voter], my perspective is

__________________________________________________________________________

What people don’t realize is

__________________________________________________________________________

One thing that could really make a difference is

__________________________________________________________________________

Sincerely,
Signature
[Your name, address, email, and phone number]